



**TOWN BOARD SPECIAL MEETING MINUTES**  
**Town of Peshtigo**  
**Tuesday, September 12, 2023 1:00pm**

- 1) Call to order: **Chairperson Friday called the meeting to order at 1:00pm**
- 2) Pledge of allegiance
- 3) Roll call: **Chairperson Friday, Supervisor Coble, Supervisor Wortner**  
**Excused Absence: Supervisor Furton**  
**Vacant Seat: Supervisor 4**
- 4) Verification of Proper Notice: **Chairperson Friday verified.**
- 5) Approve Agenda: **Wortner motion to approve agenda/Second by Coble. Motion carried with 3 yes votes.**
- 6) CDBG Town Hall Improvement Bid Opening & Discussion: **No bids received. Wortner motion to narrow the scope of the project by removing the office remodel portion, but keeping the Town Hall HVAC portion. The motion included reposting it twice in the Peshtigo Times, Eagle Herald, and the Press Times. Bids will be due by 6:00pm on October 10, 2023 and will be opened at that time. Motion second by Coble and carried with 3 yes votes.**
- 7) Approve Chairperson & Vice Chairperson to conduct Office Assistant interviews, offer position & wage in collaboration with Clerk & Treasurer: **Wortner motion to approve/Second by Coble. Motion carried with 3 yes.**
- 8) Approve Former Deputy Clerk/Deputy Treasurer Lori Gross to work as needed at the discretion of Clerk Okins and/or Treasurer Maney until Office Assistant position filled: **Coble motion to approve/Second by Wortner. Motion carried with 3 yes.**
- 9) Motion to Adjourn: **Wortner motion to adjourn at 1:47pm/Second by Coble. Motion carried with 3 yes votes.**

Kayla Okins, Clerk 09/14/2023