



**MEETING MINUTES**  
**Tuesday, August 19, 2025 at 6 p.m.**  
**PUBLIC HEARING/REGULAR MONTHLY BOARD MEETING**  
**immediately following Public Hearing**

- 1) Call to order: **Chairperson Friday** called the hearing to order at 6:00pm.
- 2) Pledge of allegiance

**PUBLIC HEARING**

- 3) Recommendation from Plan Commission regarding changes to Sections 60-134, 60-135 and 60-136 pertaining to existing nonconforming structures and uses. **22 residents present- see attached. Clerk Okins read one emailed comment from Luke Hellermann. No other comments heard.**  
**Chairperson Friday adjourned the public hearing at 6:05pm.**

**REGULAR BOARD MEETING:** Chairperson Friday called the regular meeting to order at 6:05pm.

- 4) Roll call: **All present.**

**Chairperson Friday, Supervisor Coble, Supervisor Wortner, Supervisor Bergeson, Supervisor Joy**

- 5) Verification of proper notice: **Chairperson Friday verified.**
- 6) Approve agenda: **Motion to approve (Joy/Wortner). Motion carried- 5 yes.**
- 7) Action on Public Hearing recommendation from Plan Commission regarding changes to Sections 60-134, 60-135 and 60-136 pertaining to existing nonconforming structures and uses: **Motion to approve as presented (Coble/Wortner). Motion carried- 5 yes.**
- 8) Public comment (*limited to 3 minutes per person with no time donations from others, agenda items only*), start by stating name/address & agenda item(s) to be addressed: **None heard.**
- 9) Announcements:
  - a. **WTA workshop and convention coming up in Sept and Oct. Board members encouraged to attend.**
  - b. **Employee evaluations are to be completed before budget workshop.**
  - c. **New Town website is expected to go live in about 2 months. Town will transition to .gov website and emails at this time.**
- 10) Minute approval – 7/15/2025 Regular Board Meeting: **Approved via unanimous consent.**
- 11) Reports
  - a. Fire Department: **Chief Folgert gave report.**
  - b. Constable: **Chairperson Friday gave report.**
  - c. Building Inspector: **Chairperson Friday gave report. 36 YTD permits.**
- 12) Treasurer Report/Investment Report/Budget YTD vs Actual/Budget Amendments: **Approved via unanimous consent.**
  - a. Approve vouchers & payment of bills: **Motion to approve (Coble/Wortner). Motion carried- 5 yes.**
  - b. ARPA, CDBG, Road Grant Budget Amendments: **Motion to approve budget amendment Resolution 202508-01 (Friday/Wortner). Motion approved- 5 yes.**
- 13) Proposed Town Clerk Contract Renewal: **Motion to approve (Joy/Wortner). Motion carried- 5 yes.**
- 14) Proposed Town Treasurer Contract Renewal: **Motion to approve (Joy/Bergeson). Motion carried- 5 yes.**
- 15) Employee pay scale determinations – Deputy Clerk, Recycling Center Attendants, Road Foreman, Part-Time Workers, Per Diem Workers: **No changes made.**
- 16) Proposed ERS Agreement: **Motion to approve (Coble/Wortner). Motion carried- 5 yes.**
- 17) Robert E Lee 2026 Landfill Testing Contract: **Motion to approve (Coble/Wortner). Motion carried- 5 yes.**

- 18) UES Network Service Contract Renewal: **Motion to approve (Joy/Bergeson). Motion carried- 5 yes.**
- 19) Sec. 54-171(G-K) ordinance proposed update: **Motion to approve as presented (Joy/Bergeson). Motion carried- 5 yes.**
- 20) Proposed Public Record Request Policy: **Motion to approve as presented (Joy/Coble). Motion carried- 5 yes.**
- 21) Plan Commission/Comprehensive Plan update
- a. Proposed membership changes: **Motion to approve the below changes (Friday/Wortner). Motion carried- yes.**
    - i. Chuck Lacourt from Member 1 to Alternate 1 with term ending 3/31/2028
    - ii. Michael Fifarek from Alternate 1 to Member 1 with term ending 3/31/2027
- 22) Standing Committee updates:
- a. Buildings & Grounds – Chairperson Coble, Vice Chairperson Bergeson: **Coble updated there is continued progress from CDBG/remodel, steady and slow.**
    - i. Fire hall repair quote(s): **Coble is working on obtaining quotes for door repairs/replacements on fire department.**
    - ii. Remove porta potty from Harbor: **Motion to approve (Coble/Bergeson). Motion carried- 5 yes.**
  - b. Recycling Center – Chairperson Bergeson, Vice Chairperson Coble: **No updates.**
  - c. Roads & Ditches – Chairperson Wortner
    - i. Opening of snow plowing quote(s) with possible award: **Wortner recused. One bid received. Motion to approve Peshtigo Asphalt's bid of \$190/hour (Coble/Friday). Motion carried- 4 yes.**
    - ii. Blacktopping Town Hall parking lot between Fire Department & Shop: **Motion to approve Peshtigo Asphalt quote of \$19,656 (Wortner/Joy). Motion carried- 5 yes.**
- 23) PFAS contamination updates
- a. DNR: **Updates on website under water tab. DNR announced their next Listening Session will be held at NWTC in Marinette on 9/11/25 from 4-6pm.**
  - b. Tyco/JCI: **Updates on website under water tab.**
  - c. EPA Superfund designation: **No updates.**
  - d. Tyco Litigation: **No updates. Still in litigation.**
- 24) Capital Improvement Plan update presentation – Tax levy, Road maintenance plan, Capital Needs with funding options: **Chairperson Friday gave presentation. Discussion ensued among board members and in-person public attendees. Residents overwhelmingly agreed information was insightful! Recommendation made to have Chairperson Friday present to additional Town residents.**
- 25) Upcoming Meetings – Regular Board Meeting Tuesday, September 16, 2025 at 6 p.m.
- 26) Adjourn: **Motion to adjourn at 7:46pm (Coble/Wortner). Motion carried- 5 yes.**

Kayla Okins, Clerk 08/26/2025