



MEETING MINUTES

Tuesday, August 20, 2024

Public Hearing 5:30 pm & Town of Peshtigo Regular Monthly Board Meeting to follow

1) Call to order: **Chairperson Friday** called the hearing to order at 5:30pm.

2) Pledge of allegiance

3) Roll call: **All present.**

Chairperson Friday, Supervisor Coble, Supervisor Wortner, Supervisor Bergeson, Supervisor Joy.

4) Verification of proper notice: **Chairperson Friday** verified.

Public Hearing

5) Proposed zoning ordinance amendments to Sec. 60-32 through Sec. 60-34, Sec. 60-62 through 60-65, Sec. 60-249 through Sec. 60-251 including *remove* requirement for accessory buildings to be located in rear and side yard, permitted items within highway setbacks, minimum exterior width, roof requirements, gazebo from accessory building list, requirement for site plan for home prior to detached garage, accessory building placement restrictions; *add* detached garage to accessory building list; *require* modular and manufactured homes to be anchored and axles, wheels, hitches, etc. enclosed; *adjust* side and rear yard setbacks, minimum living area requirements, setbacks for fences and pools; *allow* for two accessory buildings; *redefine* exempt pools.: **No comments heard. Coble motion to adjourn public hearing at 5:33pm/Second by Wortner. Recess until 6:00pm. Motion carried with 5 yes votes.**

Regular Board Meeting immediately following Public Hearing or at 6 p.m. (whichever is later): Chairperson Friday called the meeting to order at 6:00pm.

6) Approve agenda: **Joy motion to approve/Second by Bergeson. Motion carried with 5 yes.**

7) Discuss/approve proposed zoning ordinance amendments: **All approved.**

Sec. 60.32- Joy/Wortner, Coble opposed. Motion carried with 4 yes.

Sec. 60.33- Wortner/Bergeson, Coble opposed. Motion carried with 4 yes.

Sec. 60.34- Wortner/Coble. Motion carried with 5 yes.

Sec. 60.62- Wortner/Joy, Coble opposed. Motion carried with 4 yes.

Sec. 60.63- with changes: Bergeson/Wortner. Motion carried with 5 yes.

Sec. 60.64- with changes: Joy/Bergeson. Motion carried with 5 yes.

Sec. 60.65- with changes: Wortner/Joy. Motion carried with 5 yes.

Sec. 60.249- Wortner/Coble. Motion carried with 5 yes.

Sec. 60-250- with changes: Wortner/Coble. Motion carried with 5 yes.

Sec. 60-251- with changes: Wortner/Bergeson. Motion carried with 5 yes.

8) Public comment, limited to 15 minutes (*in-person attendees only, limited to 3 minutes per person with no time donations from others, agenda items only*), please be prepared to come forward to the table, speak clearly into the microphone, start by stating name/address & agenda item(s) to be addressed: **None heard.**

9) Announcements: **Chairperson Friday** stated that the Town is still in litigation with JCI/Tyco, DNR and Tyco updates are on the website under the water tab, and that residents may be contacted from Tetra Tech who is working with EPA. She mentioned signs have been installed at KWT and the Town's 20-year Comprehensive Plan kick-off meeting will happen soon. **Clerk Okins** gave an update on the August election.

10) Minute approval – 7/16/2024 Regular Board Meeting: **Unanimous consent to approve.**

11) Reports

a. Fire Department: **Chief Folgert** gave report.

b. Constable: **Chairperson Friday** gave report.

c. Building Inspector: **Chairperson Friday** gave report.

d. Marinette County Board: **No update.**



- 12) Treasurer Report/Investment Report/Budget YTD vs Actual/Budget Amendments: **Unanimous consent to approve Treasurer Report.**
- a. Approve vouchers & payment of bills: **Bergeson motion to approve/Second by Wortner. Motion carried with 5 yes.**
- 13) WTA Fall Workshops, Convention, Town Law Conference attendance approval: **Joy motion to approve attendance for any board, office, or support staff to attend/Second by Bergeson. Motion carried with 5 yes.**
- 14) Authorize purchase of chair replacements for board room: **Friday motion to approve purchase of up to \$1500 for replacement chairs/Second by Coble. Motion carried with 5 yes.**
- 15) Marinette County Emergency Management training: **Chairperson Friday will attend on 01/08/2025.**
- 16) Transfer of retail liquor & tobacco license from Marinette Shell, LLC at W1390 Old Peshtigo Rd to True North Energy, LLC remaining at same location: **Coble motion to approve transfer of licenses/Second by Wortner. Motion carried with 5 yes votes.**
- 17) Board of Appeals resignation, membership approval, training update: **Chairperson Friday announced the retirement of Tom Lawson from BOA. Motion made by Friday to appoint resident Scott Schmidt to fulfill Lawson's term, as well as Alan Archambault to fulfill the alternate opening, Second by Coble, motion carried with 5 yes votes. BOA members will participate in training on 8/29 at 9am.**
- 18) Ad hoc committee updates:
- a. Capital Improvement Plan – Chairperson Joy, Vice Chairperson Friday
 - i. Committee structure: **Chairperson Friday motion to dissolve this committee/Second by Joy. Motion carried with 5 yes votes.**
 - b. CDBG-CV – Chairperson Friday, Treasurer Maney
 - i. HVAC update: **Chairperson Friday updated that a walk-thru will be scheduled soon with engineers, admins, and contractors. Treasurer Maney stated that we will be back in compliance at the start of construction. Supervisor Coble is working with Oshkosh Industrial on timing of Town Hall roof replacement, in conjunction with CDBG construction.**
 - c. Ordinance/Policy Review – Chairperson Friday, Vice Chairperson Wortner
 - i. Discuss/approve Chapter 2 proposed revisions: **Wortner motion to approve/Second by Joy. Motion carried with 5 yes votes.**
- 19) Standing Committee Updates:
- a. Buildings & Grounds – Chairperson Coble, Vice Chairperson Bergeson
 - i. Women's bathroom toilet replacement: **Coble updated that Team Plumbing will replace missing toilet in women's bathroom and potentially install a baby changing station.**
 - b. Recycling Center – Chairperson Bergeson, Vice Chairperson Coble: **Bergeson updated that electronics recycling has switched to pickups via Greenway. Freon is scheduled to be picked up next week.**
 - c. Roads & Ditches – Chairperson Wortner, Vice Chairperson Joy: Wortner mentioned looking into the possibility of requiring utility permits.
 - i. Road work proposals: **Wortner and Joy will be getting bids for road related work on Aubin Street, Boneham Addition, and Old Peshtigo Road. Ad will be placed in the Eagle Herald, with a mandatory pre-bid meeting and requirements of sealed bids to be possibly awarded at the Sept. board meeting.**
- 20) Upcoming Meetings:
- a. Plan Commission/Comprehensive Plan Update Kick-Off Meeting – Mon. September 16, 2024 at 6 p.m.
 - b. Regular Board Meeting – Tues. September 17, 2024 at 6 p.m.
- 21) Motion to Adjourn: **Wortner motion to adjourn at 7:05pm/Second by Bergeson. Motion carried with 5 yes.**

Kayla Okins, Clerk 08/27/2024