

**9/19/23 Town of Peshtigo Monthly Board Meeting
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MEETING MINUTES
Town of Peshtigo Monthly Board Meeting
Tuesday August 15, 2023 at 7 p.m.

- 1) Call to order: **7:00pm**
- 2) Pledge of allegiance
- 3) Roll call: **All Present: Chairperson Friday, Supervisor Coble, Supervisor Wortner, Supervisor Furton, Supervisor Kowalski**
- 4) Verification of Proper Notice: **Chairperson Friday verified.**
- 5) Approve Agenda **Wortner motion to approve the agenda/Second by Coble. Motion carried with 5 yes votes.**
- 6) Announcements
 - a. **TOP now has a YouTube page where residents can view recorded meetings.**
 - b. **WTA Fall Workshops are now available for board registration.**
 - c. **August 21st is 'National Fentanyl Prevention and Overdose Awareness Day' as well as August 31st being 'Overdose Awareness Day'- brochures for local help and resources are now available at the Town Hall for residents.**
- 7) Minute Approval
 - a. **7/18/23 Regular Board Meeting: Coble motion to approve/Second by Wortner. Carried with 5 yes.**
 - b. **7/27/23 Special Board Meeting: Wortner motion to approve/Second by Kowalski. Motion carried with 4 yes votes. Furton abstained, as she was not present 07/27/2023.**
- 8) Public Comment (State your name & address, limited to 3 minutes, limited to in-person attendees only. IF unable to attend in-person an email with public comment & instruction to have it read at Board Meeting may be sent to Town Clerk at topclerk@townofpeshtigo.org OR delivered to Town Hall by 6 p.m. of meeting date. Emailed public comment MUST be accompanied by a phone number for Clerk to contact in the event there is a need to confirm author. Anonymous public commentary will not be read.)
 - a. **Marty Eggener stated he had a sneaky suspicion that the neighbors of the Shore Drive Boat Launch just want it gone, but knew it was there before moving there. Marty said he stopped at the property and did not see any rebar, and that we should consider and start asking questions of "who's asking who, for what, from whom?"**
 - b. **Candy Buchenauer wanted to know who authorized the riprap at the boat launch and who dumped it. She questioned why this board is not talking about the poisoned water, like the previous board did.**
 - c. **Cindy Topel questioned why Chairperson Friday read Karen Sylvester's email during last month's meeting, but refused to let Supervisor Furton read Trygve's, asking was it at the wrong time of the meeting? She asked the board to fix the boat landing. Cindy also stated that she does not agree with which trees are being trimmed in Town and does not know whose property the leftover wood is.**
 - d. **Dr. Tandias stated that before the election, there was a lot of screaming about water issues and transparency, but he thinks no one is doing anything about it now. He would like to hear from G&E at a meeting.**
 - e. **Carol Orwig asked where the PFAS signs went and who authorized the removal of them.**



f. Trygve Rhude stated since the election, there's been road work done without action, no signs up at the boat landing, PFAS warning signs removed that were placed by the previous board. He received an email response directing him to reach out to Supervisor Wortner, as he removed the signs. Trygve asked if the board was meeting behind closed doors or just making decisions on their own.

g. Gordy Wicklund congratulated the new board. He is happy with the new Town Clerk, as well as pleased with the ARPA money directed toward the new fire truck. He also said that he drives by the boat launch and park regularly, but rarely sees anyone using it. Gordy also said he told the board 30 years ago to get rid of that property, as throwing money at it does not help most of our residents and it would be a bad spend of money.

h. Peter Hass thanked and commended Chairperson Friday for reaching out to DNR regarding boat landing and snowmobile trails. He would like to see a picture of the Shore Drive Boat Launch before the riprap was placed, to better understand the safety issue.

9) Department Head Reports

a. Fire Department: **Chairperson Friday gave Fire Department report.**

b. Constable: **Chairperson Friday gave Constable report.**

10) Treasurer Report/Investment Report/Budget YTD vs Actual/Budget Amendments: **Wortner motion to accept Treasurer Report/Second by Coble. Motion carried with 5 yes.**

11) Approve Vouchers & Payment of Bills: **Motion to approve by Coble/Second by Wortner. Motion carried with 5 yes.**

12) Approve Treasurer/CPA Realignment of Duties: **Coble motion to approve a realignment of Town Treasurer and CPA duties, allowing Treasurer to begin invoicing as of September 2023 and begin payroll duties as of January 2024, with a Treasurer contract discussion come 2024/Second by Wortner. Motion carried with 5 yes votes.**

13) Approve Outdoor Burning Ordinance Changes as proposed by Chief Folger: **Motion made by Wortner to approve ordinance changes/Second by Kowalski. Motion carried with 5 yes.**

14) Approve Sale of iPad/iPhones to Town Officials/Employees/Volunteers and Immediate Family Members (Any board members interested in purchasing must recuse themselves from discussion/voting): **Motion made by Wortner to approve extending the sale of Town iPad and iPhones on a first-come, first-served basis to Town employees and/or volunteers and their families. Motion included running another ad in 08/23/2023 paper, if the items are not yet sold/Second by Coble. Motion carried with 5 yes votes.**

15) Appoint Amber Lynwood to Plan Commission, fill Alternate term through 3/31/2026: **Coble motion to approve/Second by Wortner. Motion carried with 5 yes.**

16) Badger Book for Elections discussion with potential action, Clerk Okins: **Coble motion to approve the purchase of the Badger Book presented quote (1 server, 3 clients) with any projected excess of our election budget used first, and the remainder to be paid via ARPA funds/Second by Furton. Motion carried with 5 yes votes.**

17) Thriving Earth Exchange Update, Chairperson Friday: **Chairperson Friday updated that a follow-up meeting has been scheduled.**

18) \$1.667 million Federal Grant Funds, UW Grant Writing Team Update, Supervisor Furton: **Furton has an upcoming meeting with Region 5 EPA to discuss the Town's cost share waiver ability. She welcomed board questions to present at the meeting. Chairperson Friday requested an inquiry as to whether funds can be used for private well testing.**



19) Ad hoc Committee Updates:

- a. Capital Improvement Plan – Supervisor Furton: **Furton updated that a meeting happened earlier today and met with Chief Folgert. She will follow up with Keith on items from the meeting, and updated that Recycle Center can still be added, if needed. Coble verified he doesn't see any immediate Recycling Center needs at this time.**
- b. CDBG-CV – Chairperson Friday, Treasurer Maney: **Chairperson Friday updated on the 07/27/2023 meeting, stating we have redesigned the bid process at the direction of MSA and Integrity Engineering, to allow HVAC to be Prime and has now been sent out for rebids.**
 - i. Town Hall Remodel update – Supervisor Coble, Clerk Okins: **Coble and Kowalski reviewed the prints, which are also available in the Town Hall for residents to view. Coble updated that our previously accepted roofing bid will be honored at the fixed price, upon construction beginning. Town's potential cost toward remodel/HVAC will not be known until bids are opened in September.**

20) Standing Committee Updates:

- a. Buildings & Grounds: Chairperson Coble, Vice Chairperson Wortner
 - i. Shore Drive Boat Ramp Update, Chairperson Friday, Supervisor Wortner: **Riprap was moved up past the OHWM at the DNR's advice. The safety sign has arrived. Erin and Niccole from the DNR will be coming this month to check over work and options.**
- b. Recycling Center: Chairperson Coble, Vice Chairperson Furton: **Coble updated that brush will continue to be \$5/load, as it was verbally changed under the previous supervisor, but was not brought before the board. 2 instructional signs will be added to increase the flow of traffic. Coble also mentioned that adding per diem workers has been great!**
- c. Roads & Ditches: Chairperson Wortner, Vice Chairperson Kowalski: **Spitzmacher job from nearly 2 years ago has been completed, however 2 culverts have caved in during the work. County and potentially DNR will be pitching in on payment for the culvert replacements. Madsen Road job is complete. Green Gable Road will need a culvert replaced very soon.**

21) Upcoming Meetings:

- a. Public Hearing/Special Board Meeting – Thursday, August 24, 2023 at 12 p.m. – Zoning Change Request to Allow Construction of Mini Storage Units
- b. Special Board Meeting – Tuesday, September 12, 2023 at 1 p.m. – CDBG Town Hall Improvement Bid Opening
- c. Regular Monthly Board Meeting – Tuesday, September 19, 2023 at 7 p.m.

22) Motion to Adjourn: **Wortner motion to adjourn at 8:22pm/Second by Kowalski. Motion carried with 5 yes votes.**

Kayla Okins, Clerk 08/17/2023



TOWN BOARD SPECIAL MEETING/PUBLIC HEARING MINUTES

Town of Peshtigo

Thursday, August 24, 2023 12:00pm Noon

STATE OF WISCONSIN, Town of Peshtigo, Marinette County
Peshtigo Town Hall, W2435 Old Peshtigo Road, Marinette, Wisconsin

- 1) Call to order: **12:00pm**
- 2) Pledge of allegiance
- 3) Roll call: **Vice Chairperson Coble, Supervisor Wortner, Supervisor Furton, Supervisor Kowalski**
Excused Absence: Chairperson Friday
- 4) Verification that proper notice was given: **Clerk Okins verified.**
- 5) Agenda approval: **Wortner motion to approve agenda/Second by Furton. Motion carried with 4 yes.**
- 6) Public Hearing: Jeff Peters is seeking a zoning change to allow construction of storage (mini) units on the property located on Highway 64 at the West one-half of the NE ¼ of the SE ¼ of Section 3, Twp 30N Range 23 E. Parcel 024-00750.000: **Wortner motion to close public hearing/Second by Furton. Motion carried with 4 yes votes.**
- 7) Action on Request of Zoning Change: **Wortner motion to approve zoning change to B-1/Second by Kowalski. Motion carried with 4 yes votes.**
- 8) Accept Lori Gross resignation effective 09/05/2023, approve ad in Peshtigo Times for Office Assistant/Deputy Clerk/Treasurer: **Wortner motion to accept Lori Gross resignation/Second by Kowalski. Motion carried with 4 yes. Wortner motion to approve running a hiring ad in Peshtigo Times/Second by Furton. Motion carried with 4 yes.**
- 9) Motion to Adjourn: **Wortner motion to adjourn at 12:04pm/Second by Kowalski. Motion carried with 4 yes votes.**

Kayla Okins, Clerk 08/24/2023



TOWN BOARD SPECIAL MEETING MINUTES

Town of Peshtigo

Tuesday, September 12, 2023 1:00pm

- 1) Call to order: **Chairperson Friday** called the meeting to order at 1:00pm
- 2) Pledge of allegiance
- 3) Roll call: **Chairperson Friday**, Supervisor **Coble**, Supervisor **Wortner**
Excused Absence: Supervisor **Furton**
Vacant Seat: Supervisor **4**
- 4) Verification of Proper Notice: **Chairperson Friday** verified.
- 5) Approve Agenda: **Wortner** motion to approve minutes/Second by **Coble**. Motion carried with 3 yes votes.
- 6) CDBG Town Hall Improvement Bid Opening & Discussion: **No bids received**. **Wortner** motion to narrow the scope of the project by removing the office remodel portion, but keeping the Town Hall HVAC portion. The motion included reposting it twice in the **Peshtigo Times**, **Eagle Herald**, and the **Press Times**. Bids will be due by 6:00pm on **October 10, 2023** and will be opened at that time. Motion second by **Coble** and carried with 3 yes votes.
- 7) Approve Chairperson & Vice Chairperson to conduct Office Assistant interviews, offer position & wage in collaboration with Clerk & Treasurer: **Wortner** motion to approve/Second by **Coble**. Motion carried with 3 yes.
- 8) Approve Former Deputy Clerk/Deputy Treasurer **Lori Gross** to work as needed at the discretion of Clerk **Okins** and/or Treasurer **Maney** until Office Assistant position filled: **Coble** motion to approve/Second by **Wortner**. Motion carried with 3 yes.
- 9) Motion to Adjourn: **Wortner** motion to adjourn at 1:47pm/Second by **Coble**. Motion carried with 3 yes votes.

Kayla Okins, Clerk 09/14/2023

Town of Peshtigo Fire Department Report to the Town Board September 19, 2023

10 Calls since the August 15th, 2023 Monthly Town Board meeting:

Aug. 16th	N3407 Rehms Road, EMS Assist
Aug. 20 th	W996 Leaf Road, Smoke Alarm Activation
Aug. 21 st	N1944 Dahl Road, Vehicle Fire
Aug. 22 nd	N3231 Riverbend Drive, Downed Tree and Electrical Lines
Aug. 26th	N3407 Rehms Rd., EMS Assist
Aug. 31st	County B at Poplar Ridge, Downed Telephone Lines
Sept. 3 rd	W847 Leaf Road, Smell of Gas in residence
Sept. 7 th	N3407 Rehms Road, EMS Assist
Sept. 10 th	N3407 Rehms Road, EMS Assist
Sept. 14 th	N2547 Shore Drive, EMS Assist

Apparatus and Equipment Status:

- Repairs completed on Tender 234 (2002 Freightliner tanker) included replacement of a rusted muffler strap, new headlight, ABS valve replacement and a new sun visor.
- A service technician from MacQueen Emergency performed annual inspection and maintenance on our Hurst extrication tools (Jaws of Life).

Training:

- September training consisted of firefighter rescue and survival skills conducted at an acquired structure in Marinette over three nights last week. Multiple departments participated.
- Three firefighters (DeForge, Staszak, Walk) are enrolled in a 30-hour NWTC Driver-Operator course.
- James Matthews is enrolled in a 60-hour Certified Fire Inspector course through NWTC.
- Both the Chief and Assistant Chief attended Active Shooter/Rescue Task Force familiarization training put on by the Marinette County Sheriff's Office.

Fire Prevention and Education:

- We are continuing to provide free installation of smoke alarms to at-risk households within the Town of Peshtigo. Five new alarms were placed in one residence this month.
- We will conduct an Open House and Fire Safety Day at the Town Hall/Fire Station on Saturday, October 7th from 10 am to 2 pm to kick off National Fire Prevention Week.

Other:

- Our cookout at the Forgotten Fire Winery on Saturday, Aug., 19th was a great success with over \$1,300 raised in food sales and donations. We will be using the funds raised to purchase some new battery-operated scene lights.
- The Wisconsin Public Service Foundation awarded us \$2,000 as part of its annual Rewarding Responders Grant program. With this money, we were able to purchase 26 pair of new structural firefighting gloves for each of our firefighters.
- Four firefighters, along with several family members, participated in the Lambeau Field Memorial 9-11 Stair Climb. This event raised funds for the National Fallen Firefighters Foundation in memory of the firefighters who lost their lives on September 11, 2001.

Personnel:

- Our current roster stands at 22 volunteer firefighters
- One resignation is pending due to a firefighter who will be moving out of the area.
- We are currently accepting applications for new firefighters.

Mike Folgert, Fire Chief

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August 2023 Constable Report

8/3/23 Call for road damage on Spitzmacher Road

8/4/23 Call for gravel in road on Eklund Street, near County D. Contractor said it will be removed.

8/5/23 Dog complaint on Cooke Lane. Citation was written.

8/22/23 Went to Riverside Drive for follow up- still garbage there. Citation was written.

8/28/23 Call for animals loose on Hale School Road. Taken care of by owner.

TREASURER'S REPORT

8/31/2023

MONTHLY ACTIVITY	7/31/2023	8/31/2023
BMO Checking Account *7013	\$ 21,646.12	\$ 35,104.44
BMO Platinum MM *6811	98,344.31	50,646.14
PNB Checking - CDBG	4.71	8.71
BMO Payroll Checking *7734	4,322.51	4,323.37
Change Fund	215.00	215.00
Receipts		133,854.45
Voided, Reuter, Whitish & Evans, S.C.		
Disbursements		(168,089.44)
Transfers		
Undeposited Funds-Deposit in Transit	-	-
TOTALS	<u>\$ 124,532.65</u>	<u>\$ (34,234.99) \$ 90,297.66</u>

LOCAL INVESTMENTS

	Due	7/31/2023	8/31/2023
Stephenson National (FD)	11/22/2023	\$ -	\$ -
Stephenson National (RD)	11/22/2023	158,644.36	158,644.36
Stephenson National (CO)	11/22/2023	105,762.89	105,762.89
			<u>\$ 264,407.25</u>

LOCAL GOVERNMENT INVESTMENT POOL (LGIP)

	7/31/2023	8/31/2023
Fire Dept. Equip.	\$ 250.04	\$ 253.33
Roads	92,362.98	93,575.35
Capital Outlay-Mach. & Equip.	119,180.57	70,271.44
Recycling	11,498.38	11,649.31
ARPA	270,915.37	145,848.58
CD - BMO	-	150,000.00
TOTAL		<u>\$ 471,598.01</u>

TOTAL INVESTMENTS 736,005.26

TOTAL CASH & INVESTMENTS \$ 826,302.92



SPECIAL MEETING AGENDA
Town of Peshtigo Town Board
November 3, 2022 6:00 pm

STATE OF WISCONSIN, Town of Peshtigo, Marinette County

Peshtigo Town Hall, W2435 Old Peshtigo Road, Marinette, Wisconsin.

This meeting will be open to the public; and will be available via zoom as an added courtesy when possible through the following link:

Zoom link: <https://zoom.us/j/9085572288?pwd=L082R1lqRmtCZEUyYjBnTHNPWFZBZz09>

Meeting ID: 908 557 2288. **Passcode:** 571842. **Phone Call-in:** 312-626-6799

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Agenda Approval
- 5) Verification that notice was properly given.
- 6) Public Comment (*state your name & address, comments will be limited to 3 minutes*)
- 7) Investment CD (certificate of deposit): maturity date and action.
- 8) Introduction of Treasurer applicant Patti Behrens, discussion with possible action.
- 9) ARPA: Essential personnel compensation for sixty additional Treasurer hours in Aug. and Sept. (training, cloud accounting set-up, CPA systems set up, WTA workshop, budgeting workshop etc.) 60 hours
- 10) ARPA: Civic Plus Ordinance Updated online and hard copy. NTE \$5,720. (*last updated in 2009*)
- 11) Public right-a-way excavation agreement approval
- 12) Roof bid specification and posting approval
- 13) Motion to Adjourn

Cindy Boyle, Town Chair 11/1/22

Proper notice/posting has been given. Items may not be considered in order listed. All agenda items are possible action items. Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format must contact either the Town of Peshtigo office at 715-582-4332, W2435 Old Peshtigo Road, Marinette, Wisconsin 54143 or the respective committee/meeting chairperson as soon as possible so any necessary arrangements can attempt to be made to accommodate each request. Respective Committee Chair contact information can be found at townofpeshtigo.org

Town of Peshtigo Board Special Meeting November 3, 2022, 6:00 p.m.

Chairperson: **Cindy Boyle X**

Supervisor 3 **Kayla Furton X**

Supervisor 1: **Cindy Baur X**

Supervisor 4: **John Kowalski X**

Supervisor 2: **Tatem Schroeder X**

Meeting called to order at 6:08 p.m.

Pledge of Allegiance

Verification that proper notice was given by Chairperson

Roll call all board members present

Approve Agenda: Motion (Cindy Baur/John Kowalski) to approve the agenda as presented and noticed. Motion carried with 5 yes votes.

Minute Approval: Motion (Kayla Furton/Cindy Baur) to table approval of 8-16-2022 Board meeting minutes until September 20, 2022 meeting. Motion carried with 5 yes votes.

Public Comment: None.

Investment CD: Motion (Kayla Furton/Cindy Baur) to roll over the two-capital outlay CD's and cash in the Fire Department CD. Motion carried with 5 yes votes.

New Treasurer Introduction: Patti Behrens was introduced as the new Treasurer in training.

Compensation for Treasurer: Motion (Cindy Baur/Kayla Furton) to compensate Treasurer Phil Noble for 60 hours additional hours of work beyond his contract at \$20.00 per hour. Money to come from ARPA funds. Motion carried with 5 yes votes.

Civic Plus Ordinance Update: Motion (Cindy Boyle/Kayla Furton) to go ahead with Civic Plus Ordinance update online and hard copy for a cost not to exceed \$5,720.00. Motion carried with 4 yes votes and one no vote from Supervisor Cindy Baur.

Public Right-a-Way Excavation agreement: Motion (Kayla Furton/John Kowalski) to approve the Right-a-Way Excavation agreement as presented. Motion carried with 4 yes votes and one abstain by Supervisor Tatem Schroeder.

Roof Bid Specifications: Supervisor Baur presented specifications for roof replacement.

Motion (Kayla Furton/Cindy Baur) to adjourn at 6:20 p.m. Motion carried with 5 yes votes.

Clarence E Coble, Clerk
Town of Peshtigo



MONTHLY MEETING AGENDA
Town of Peshtigo Town Board
November 15, 2022 7:00 pm

STATE OF WISCONSIN, Town of Peshtigo, Marinette County
Peshtigo Town Hall, W2435 Old Peshtigo Road, Marinette, Wisconsin.
This meeting will be open to the public; and will be available via zoom as an added courtesy when possible through the following link:

Zoom link: <https://zoom.us/j/9085572288?pwd=L082R1lqRmtCZEUyYjBnTHNPWFZBZz09>

Meeting ID: 908 557 2288. **Passcode:** 571842. **Phone Call-in:** 312-626-6799

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Verification that notice was properly given
Consider for approval or action:
- 5) Agenda Approval
- 6) Minute Approval: Board Meeting: 10/18/22 and Special Board Meetings: 11/3/22
- 7) Announcements:
- 8) Public Comment (*state your name & address, comments will be limited to 3 minutes*)
- 9) Treasurers Report / Investment Report / Budget YTD vs Actual / Budget Amendments
- 10) Approve Vouchers & Payments of bills
- 11) Presentation and Discussion of Department Head Reports: Fire Department, Constable
- 12) Approval of Ellen Grabian as election inspectors.
- 13) WI Towns Association Survey: submission approval
- 14) Review and Discuss Committee Reports / Recommendations: Discussion & Action may be taken on items specified below. General committee reports may also be presented by respective Chairs.
 - a Buildings & Grounds: Supervisor Schroeder
 - i Roof replacement project management proposal: UP Engineering
 - b Roads & Ditches: Supervisor Kowalski
 - c Finance: Supervisor Furton
 - i ARPA: approval of funding for tablet (BOGO) for Clerk and Treasurer use.
 - ii ARPA: Town Codification comprehensive legal review to ensure it includes accurate State Statute references: Civic Plus NTE \$3,000
 - d Recycling Center/Landfill: Supervisor Baur
 - i Reminder to get your RC Access Decal which will be required Jan.2023

- e Public Projects/Grants:
 - i CDBG-CV Subgrantee agreement: review and approval
 - ii CDBG-CV approval to issue reimbursement to subgrantee recipients within 3 open business days of Town receiving deposit of its reimbursement request from DOA
- f Personnel/HR: *Supervisor Baur*
- g Policy: *Chair Boyle*
- h Technology: *Chair Boyle*
- i Water: *Chair Boyle*
 - i *Next monthly water meeting will be December 1, 2022 5:00pm Townhall and will be available both in person and via zoom.*

15) (Motion / Roll Call). CONVENE INTO CLOSED SESSION sec. 19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

16) Employee Compensation Recommendations

17) Next Regular Meeting: December 20, 2022

18) Motion to Adjourn

Cindy Boyle, Chairperson 11/11/2022

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Town of Peshtigo Board Meeting November 15, 2022, 7:00 p.m.

Chairperson: **Cindy Boyle X**

Supervisor 1: **Cindy Baur X**

Supervisor 2: **Tatem Schroeder X**

Supervisor 3: **Kayla Furton X**

Supervisor 4: **John Kowalski X**

Five Board members present along with clerk and treasurer.

Verification that proper notice was given.

Approve Agenda: Motion (John Kowalski/Tatem Schroeder) to approve the agenda as presented. Motion carried with 5 yes votes

Minute Approval: Due to elections and late October meeting the minutes were not to the board in time for them to review so were tabled until December 1, 2022 special meeting.

Announcements: Chairperson Cindy Boyle announced that the Town received an additional \$62,657.00 for the CDBG-CV grant.

Town clerk stated the elections November 8, 2022 went very well. Need additional pole workers as a lot of time goes into elections to do them correctly. The Town had 2194 voters vote in the election.

Public Comment: Ronda McClain commented about the public input at the October meeting. Also stated the Personnel policy belongs in closed session. Also, that the Recycling center looks more like a Recycling Center instead of a garbage dump as it did before her husband took over the manager's position.

Memmi Styczynski said she felt the last meeting was very toxic and not for the good of the town. Also, commented on the failure to approve an election inspector when they are needed at the polls. Why didn't Jenifer Friday not obtain a motion to be appointed as an inspector when she is qualified and came in and took the two-hour training prior to the meeting so she could work the polls. Looks like the board talked about it prior to the meeting not to get a motion.

Trygve Rhude, County Board Supervisor: commented the board serves the public. Stated the County voted to open all County Roads in the Town with the exception to County Road BB to ATV traffic. Also, stated it is going to cost the County taxpayers 1.9 million to upgrade the 911 system.

Jennifer Friday stated she attended the two-hour training expecting to be appointed an Election Inspector and was denied the opportunity to work the elections. Also, asked why the Town is not paying Keith for the 20 hours owed from last year.

Treasurers Report: Town Clerk presented the monthly Treasure report in the absence of the Treasurer. Motion (Cindy Baur/Kayla Furton) to approve the Treasurers report as presented. Motion carried with 5 yes votes.

Approve Vouchers and Payment of Bills: Motion (John Kowalski/Tatem Schroeder) to approve for payment vouchers Electronic #20714 and #20718 thru #20724 total \$2,225.63; Electronic Fund Transfers total \$3,719.44 and local #22453 thru #22480 for \$37,248.15 for a total of \$43,193.22 Motion carried with 5 yes votes.

Presentation and discussion of Department Head reports: Fire Department Mike Folgert presented a report and submitted a report on fire department activities since the last Board meeting. Also, stated that a claim for expenses for the warehouse fire in Menominee, Michigan has been submitted to State of Michigan for payment. No report from Constable Ed Dory.

Election Inspectors: Motion (John Kowalski/Cindy Baur) to approve Ellen Grabian as an election inspector. Motion carried with 5 yes votes.

Wisconsin Town Association Survey: Chairperson stated a survey from the WTA asking questions about priorities for the next State Legislative session was completed. The Town office will email the report to the WTA.

Building and Grounds: Supervisor Cindy Baur gave a report on the progress of the Town Hall roof replacement project.

Supervisor Tatem Schroeder reported that the insulation and drywall in the Fire Department classroom is going to be replaced and should be done this week.

Roads and Ditches: Supervisor John Kowalski reported that the culvert in Schacht Road has been removed and the County is going to patch it at the towns cost. Also, the County is going to shoulder Rehms Road where the road edge is breaking up as a temporary fix.

Finance: Supervisor Kayla Furton reported on the need for a I-Pad Pro for the new Clerk and Treasurer. Motion (Kayla Furton/Cindy Baur) to purchase an I-Pad Pro for them. Motion carried with 5 yes votes.

Motion (Kayla Furton/Cindy Baur) to move forward with having Civic Plus to do a comprehensive legal review of the Town Code of Ordinances to reference proper State Statues with a cost not to exceed \$3,000.00.

Motion carried with 5 yes votes.

Recycling Center: Supervisor Cindy Baur reminded the town residents of the requirement for stickers to use the Recycling Center beginning January 1, 2022.

Public Projects/Grants: Motion (Kayla Furton/Cindy Baur) to approve the CDBG-CV Subgrant agreement created by MSA. Motion carried with 5 yes votes.

Motion (Cindy Boyle/Cindy Baur) to approve issuing reimbursement to subgrantee recipients with three (3) open business days of Town receiving deposit of its reimbursement request from DOA. Motion carried with 5 yes votes.

Personnel/HR: Cindy Baur reported that Patti Behrens has started as Treasurer in training.

Policy: Chairperson Cindy Boyle, no report.

Technology: Chairperson Cindy Boyle, no report.

Water: Next monthly water meeting will be December 1, 2022, 5:00 p.m. at the town hall and will be available both in person and via zoom.

Closed Meeting: Motion (Cindy Boyle/Cindy Baur) to move to closed session per Sec 19.85(1)(c) Wis. Stats for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Motion carried with 5 yes votes.

Motion (Kayla Furton/John Kowalski) to move back to public meeting. Motion carried with 5 yes votes.

Employee Compensation Recommendations: Motion (Cindy Baur/Kayla Furton) to pay Paul McClain a 5% raise and John Berg, Bobby Eggener, Keith Swallow and Kayla Okins a 4% raise. Motion carried with 5 yes votes.

Motion (Cindy Baur/Kayla Furton) to adjourn meeting at 10:05 p.m. Motion carried with 5 yes votes.

Clarence E Coble, Clerk
Town of Peshtigo.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-31543-1

Date:

11/11/2022 8:50 AM

Expires On:

12/31/2022

Client:

PESHTIGO TOWN, WISCONSIN

Bill To:

PESHTIGO TOWN, WISCONSIN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Lafaye Kiely	x	lkiely@civicplus.com		Net 30

QTY	Product Name	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	Legal Review	Legal Review - to include State Law reference review	One-time	USD 5,300.00
Total Investment - Year 1			USD 5,300.00	
Annual Recurring Services (Subject to Uplift)			USD 0.00	

Total Days of Quote:343

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Peshtigo WI - Code and Supp Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-terminated to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. The Total Investment - Year 1 will be invoiced as follows:
 - a. Upon signing of this SOW: 50%
 - b. Upon delivery of Legal Memorandum or eight (8) months from signing of this SOW, whichever is first: 50%
4. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the Parties following execution of this SOW and acknowledges Service Provider shall not begin work under this SOW until all necessary documentation, materials and communication is received.
5. Additional services, including but not limited to additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the Parties.
6. Client acknowledges that Service Provider may provide legal analysis through codification, recodification or legal review services. Unless indicated otherwise, information sent via Internet email or through our websites cannot be guaranteed to be confidential. Client further acknowledges that any legal analysis provided by Service Provider is provided to Client's legal counsel for their use and direction. However, Client agrees the services provided for herein do not review Legal Codes for legal sufficiency, draw legal conclusions, provide legal advice, opinions or recommendations about Client's legal rights, remedies, defenses, options, selection of forms, or strategies, or apply the law to the facts of any particular situation or establish an attorney-client relationship. Service Provider is not a law firm and may not perform services performed by an attorney, and the services contemplated herein do not constitute a substitute for the advice or services of an attorney.
7. The Parties agree that Section 15 of the MSA shall not apply to public interpretation of Legal Code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.
8. The Services herein include legal review of Client's Code of Ordinances as published by Municode to ensure conformity with state statutes and to identify any areas of possible legal concern. The review will also determine if there are any inconsistencies or conflicts within the legislation itself. Service Provider will notate any state law references within the Code that need to be updated in the memorandum. Legislation not currently included in the code can be reviewed for an additional fee. Within 30 days of Client's receipt of the Legal Memorandum, Client may purchase an optional conference, via telephone or webinar, to review the Legal Memorandum and Service provider's recommendations, to be billed at \$150/hour. Excludes implementation of any recommendations.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

By: Cindy Boyle
Name: CINDY BOYLE
Title: CHAIRWOMAN
Date: 12-28-2022

CivicPlus

By: Amy Vikander
Name: Amy Vikander
Title: Senior VP of Customer Success
Date: 12/30/2022

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization Town of Peshtigo URL townofpeshtigo.org
 Street Address W 2435 OLD PESHTIGO Rd.
 Address 2 _____

City MARINETTE State WI Postal Code 54143

CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays).
 Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
 ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone CLERK: DENISE Wiedemeier 715.938.4332

Emergency Contact & Mobile Phone CHAIR: CINDY Boyle 715.923.5274

Emergency Contact & Mobile Phone _____

Billing Contact Treasurer E-Mail topptreasurer@townofpeshtigo.org
 Phone 715.582.4332 Ext. _____ Fax _____

Billing Address W 2435 OLD Peshtigo Rd.

Address 2 _____

City MARINETTE State WI Postal Code 54143

Tax ID # _____ Sales Tax Exempt # _____

Billing Terms Net 30 Account Rep _____

Info Required on Invoice (PO or Job #) Job #: ORDINANCE 2022

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y (X) or N ()

Please list all external sources: ARPA FUNDING

Contract Contact CHAIR Boyle Email topchair@townofpeshtigo.org
 Phone 715.582.4332 Ext. _____ Fax _____

Project Contact Clerk Wiedemeier Email topclerk@townofpeshtigo.org
 Phone 715.582.4332 Ext. _____ Fax _____



Invoice

CivicPlus LLC
NEW REMITTANCE ADDRESS
(FOR PAYMENTS ONLY)
CivicPlus
PO Box 1572
Manhattan KS 66505

#251645

12/30/2022

PO #

Bill To

Town of Peshtigo
W2435 Old Peshtigo Road
Marinette WI 54143

TOTAL DUE

\$2,650.00

Due Date: 1/29/2023

Terms	Due Date	PO #	Approving Authority
Net 30	1/29/2023		Cindy Boyle

Qty	Item	Start Date	End Date
0.5	Legal Review - to include State Law reference review	12/28/2022	12/27/2023

Total \$2,650.00

Due \$2,650.00

ARPA
Reimbursed
Requested 1/10/23
(m)

RECEIVED
JAN 03 2023
TOWN OF PESHTIGO

56900.5

CivicPlus, LLC acquired Municode, LLC and is the billing entity and payee for Municode services. Please note our updated contact, billing address, and payment information for your records.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name
KS State Bank

Account Name
CivicPlus LLC

CivicPlus
302 S 4th St.
Suite 500
Manhattan KS 66502

Account Number
1046292

Routing Number
101101536



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

RECEIVED

AUG 29 2023

#272001

8/29/2023

PO #

TOWN OF PESHTIGO

Bill To

Town of Peshtigo
W2435 Old Peshtigo Road
Marinette WI 54143

51600.1
THO

TOTAL DUE

\$2,650.00

Due Date: 9/28/2023

Terms	Due Date	PO #	Approving Authority
Net 30	9/28/2023		Cindy Boyle

Qty	Item	Start Date	End Date
0.5	Legal Review - to include State Law reference review	12/28/2022	12/27/2023

Total \$2,650.00

Due \$2,650.00

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



Invoice

CivicPlus LLC
NEW REMITTANCE ADDRESS
(FOR PAYMENTS ONLY)
CivicPlus
PO Box 1572
Manhattan KS 66505

#257984

4/3/2023

PO #

Bill To

Town of Peshtigo
W2435 Old Peshtigo Road
Marinette WI 54143

TOTAL DUE

\$3,400.00

Due Date: 5/3/2023

Terms	Due Date	PO #	Approving Authority
Net 30	5/3/2023		

Qty	Item	Start Date	End Date
1	Municode Pages	3/24/2023	3/24/2023

Total \$3,400.00

Due \$3,400.00

RECEIVED
APR 04 2023
TOWN OF PESHTIGO

56900.5

8 COPIES OF SUPPLEMENT 1 - TO CODE OF ORDINANCES

CivicPlus is excited to offer our Codification customers an annual fee for supplementation services.

Please reach out to municodeinfo@civicplus.com for more information on this new billing model!

CivicPlus, LLC acquired Municode, LLC and is the billing entity and payee for Municode services. Please note our updated contact, billing address, and payment information for your records.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name
KS State Bank

Account Name
CivicPlus LLC

Account Number
1046292

Routing Number
101101536

CivicPlus
302 S 4th St.
Suite 500
Manhattan KS 66502



August 21, 2023

TO: Marinette County Municipalities

ATTN: Municipal Treasurer and/or Clerk
City Mayor/Village President/Town Chairperson

Marinette County is again offering to collect the first installment of Real Estate Taxes for all municipalities.

If you choose to enter into this agreement with the County, the costs to your municipality would be \$0.85 for each taxable parcel plus a \$250.00 administrative fee. Deposits will be made daily into a county account with a transfer into your individual municipal account the following day.

The billing for the 2023 Tax Roll and Tax Statements will be handled by Property Listing as in the past. The fees quoted are for collection only – not billing. We need to know on or before October 31, 2023 which way your municipality decides to go.

After you read over the attached information, feel free to call me at (715)732-7432 with any questions or concerns.

Regards,
MARINETTE COUNTY

Bev Noffke

Bev Noffke
County Treasurer

TAX COLLECTION COSTS TO YOUR MUNICIPALITY

\$0.85 FOR EACH TAXABLE PARCEL

\$250.00 ADMINISTRATIVE FEE

COUNTY TREASURER OFFERS PROPERTY TAX COLLECTION SERVICE

Marinette County Treasurer's office is again offering to collect all real estate property taxes for municipalities. Presently, first half tax installments are paid to the Local Treasurer's by January 31st (with an additional 5-day grace period) each year, and then collection rolls are turned over to the County Treasurer's office. At that point, all real estate tax collections, including 2nd half payments and delinquent accounts, are processed solely in the County Treasurer's office.

There are several benefits to both Municipalities and taxpayers when contracting with Marinette County.

ADVANTAGES TO MUNICIPALITIES:

TREASURER'S OFFICE IS FULLY COMPUTERIZED

- Strengthens accuracy. All tax payments are computer processed avoiding manual errors.
- Eliminates duplication. Avoids "re-processing" the same tax payment between the local and county offices. (Municipalities receipting in, then county posting through batches.)
- Provides Daily Tax Collection Reports and deposit records. Eliminates manual reconciliation with Treasurer's office.
- Tax records are updated immediately.
- Up-to-date tax records for real estate and abstract companies.
- Payments for multiple municipalities can be processed at one location.
- The County handles all NSF checks.

INCREASES EFFICIENCY AND REDUCES COST

- Allows local treasurer's more time to perform other required municipal duties.
- Eliminates expense of printing additional tax bills for local Treasurer's recordkeeping use.
- The County Treasurer's office has adequate staff and equipment to process all tax payments, which eliminates the need for municipalities to hire additional staff with costly overtime hours.
- The County Treasurer's office is open and staffed 5 days a week, allowing more flexibility.
- The County Treasurer's office is responsible for the administration of the LOTTERY CREDIT and LATE CLAIM program. Municipal offices could refer all questions and dealings to the County office.

ADVANTAGES TO TAXPAYER:

- The County Treasurer's office has a collection agreement with Peshtigo National Bank, which allows them to collect taxes for municipalities who contract with Marinette County.
- Ability to pay taxes for several different municipalities at one location.
- More flexible payment hours at County Treasurer's office and financial institution locations.
- Taxpayer receives immediate computer generated tax receipts.
- Tax records are updated immediately.
- The County has a payment drop box outside the Annex Building for additional taxpayer convenience.
- Convenient online payment options including e-checks with fees as low as \$.25 per transaction.

Feedback from municipalities using the County Treasurer's office for collection of taxes has been very favorable. Marinette County is interested in making the tax collection process as efficient and convenient as possible for municipalities as well as taxpayers.

TAX COLLECTION AGREEMENT

This agreement, by and between the City/Village/Town of _____ and Marinette County, as follows:

1. COLLECTIONS

- The Municipality will inform its citizens that Real Estate Tax Payments should be made to the Marinette County Treasurer.
- Marinette County Treasurer will offer to handle Personal Property tax bill collections until January 31, 2023 (plus the 5-day grace period). After that time, the City/Village/Town will handle all Personal Property collections. The County **will not** be handling information concerning dog licenses.
- Marinette County Treasurer will process the first half and full payments of Real Estate Property Taxes and Personal Property Taxes, plus payments of Special Charges and Special Assessments.
- Timely payments received by each Municipal Treasurer will be forwarded along with the original postmarked envelope to the Marinette County Treasurer immediately.
- Collections will be deposited daily by the Marinette County Treasurer into a Tax Collection Clearing Account and will be credited thereafter into individual Municipal, working or interest bearing accounts. Each Municipality will have full control of their respective bank accounts.

2. REPORTS

- Each Municipality will receive a daily Tax Collection Report of Real Estate Tax payments listed by parcel number.
- Each Municipality will periodically receive a Tax Collection Report listing daily tax collections, the date, and bank deposits. This report will be useful for reconciling all balances.

3. RECEIPTS

- All payments received by mail will receive a computer generated receipt from the Marinette County Treasurer's office and will be mailed to tax payer when a self-addressed stamped envelope is provided.
- Payments can be made in person at the Marinette County Treasurer's office, or at participating Financial Institutions. Taxpayer will receive an immediate computer generated receipt.
- Tax payers opting to pay online, will receive a receipt via the online system.

4. SETTLEMENT

- Each Municipality will settle with Marinette County on or before the 15th of January, and the 20th of February, each year, for all collection of General Taxes, Special Charges and Special Assessments.
- Each Municipality will pay all the taxing districts their proportionate share of the levies collected from information provided by the Marinette County Treasurer's office by the statutory prescribed payment dates in January and February. Marinette County pays all taxing jurisdictions in August.

5. COST REIMBURSEMENT TO COUNTY

- Marinette County will charge Municipalities costs associated with the collection system as per the attached "Tax Collection Costs to Your Municipality".
- If you choose to enter into this agreement with the County, the costs to your municipality would be \$0.85 for each taxable parcel plus a \$250.00 administrative fee.

Property Listing will handle the billing for the 2023 Tax Roll and Tax Statements as in the past. **The fees I have quoted are for collection only – not billing.**

Please contact Marinette County Treasurer's office on or before October 31, 2023 as to whether your Municipality will contract with the County or not.

This agreement will be binding with the Municipality and the County of Marinette for processing the 2023 tax bills.

DATE: _____

DATE: _____

City/Village/Town -- Mayor/President/Chairperson

Marinette County Clerk-Kathy Brandt

City/Village/Town Treasurer

Marinette County Treasurer- Bev Noffke

Current charge = \$150/meeting

Members paid = \$25/meeting

Board of Appeals:

5 members @ \$25 each = \$125

1 secretary wage = \$25

Mailings to members & neighbors = \$10-30ish

Ad for Notice of Public Hearing (requires 2 ads) = \$150ish

TOTAL = \$310-330 + office labor

Plan Commission:

7 members @ \$25 each = \$175

1 secretary wage = \$25

Mailings to members & neighbors = \$10-30ish

Ad for Notice of Public Hearing (if necessary for request, would require 2 ads) = \$150ish

TOTAL = \$210-380 + office labor

City of Peshtigo:

\$200 + the cost of the Public Hearing Notice

Members paid \$30/meeting

Town of Grover:

Plan Commission \$800

Board of Appeals \$1,000

Members paid \$25/meeting

FILE

ORDINANCE 2022-01

AN ORDINANCE AMENDING SECTIONS 44-50, 44-51, 44-100 AND 44-146 RELATING TO CONNECTION TO TOWN ROADS.

WHEREAS, pursuant to §82.03, Wis. Stats., the Town Board is charged with responsibility for the care and supervision of all highways under the Town's jurisdiction, including the maintenance thereof; and

WHEREAS, the connection of new public or private roads and driveways to town roads often affect the volume, type and safety of traffic on the town road; and

WHEREAS, the Town Board finds that regulating the connection of such roads or driveways to protect the safety of motorists using town roads and to minimize the increases in maintenance costs caused by increased traffic generated on town roads as a result of such new connections is in the public interest;

WHEREAS, Town ordinances contained in Chapter 44 of the Municipal Code of the Town of Peshtigo, Wisconsin provide for various regulations relating to town roads for the protection of the public health, safety and welfare; and

WHEREAS, the Town Board finds that revisions to certain provisions in that chapter are reasonable and necessary to assure the burden imposed on town taxpayers for road maintenance is properly limited;

NOW, THEREFORE, the Town Board of the Town of Peshtigo does ordain as follows:

Section 1. Section 44-50 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-50 - Requirements.

(a) Application required; fee. No person shall locate, establish or construct any new driveway connecting to a town highway or install or replace any culvert therein without having first obtained a driveway/culvert construction permit approved by the town board. The town clerk shall provide application forms for such permits and shall collect the fee as set forth in the town fee schedule approved by the town board from time to time.

(b) Authorization required before property use change. Prior to a change in the use of a property to be served by a driveway, the owner shall obtain a construction permit from the town building inspector and approval from the town board.

Section 2. Section 44-51(a) of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-51 - Location and other agency approvals.

(a) Location approval. The town board shall approve the location of any driveway which will intersect with any private road or town highway located within the town. Culverts shall be installed as determined reasonably necessary by the town building inspector or superintendent of highways. No more than three driveways shall be permitted along the arc of a cul-de-sac. Easements for driveways shall conform to the requirements of this chapter.

Section 3. Section 44-100 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-100 New highways and highway connections to be approved by town board.

No new private road or town highway, or new connection of a road, street or highway to an existing town road or highway shall be constructed without prior approval by the town board and the issuance of a permit as provided in sec. 44-146. The proposed location of such new highway shall be referred to the plan commission for review and recommendation prior to consideration by the town board. In determining whether to approve such new road, highway or connection the town board shall consider the impacts of such approval, including:

1. The potential impacts to traffic flow on the new or existing town highway;
2. The potential impacts to the future maintenance and replacement costs to be incurred by the Town as a result of the volume and type of vehicles to be added to the town highway as a result of the proposed construction or connection;
3. Any public safety concerns that the new construction or connection is expected to generate with respect to motorists, adjacent properties or pedestrians;
4. Alternative means of access to the parcels proposed to be served by the new highway or connection;
5. The economic benefits to the town that are expected to result from any development promoted by the new construction or connection;
6. Any other benefit to the town that may justify the assumption of increased maintenance costs;
7. Any other factors which the town board deems relevant.

Section 4. Section 44-146 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-146 - Application.

(a) Required. Any person seeking to construct any town highway or road or street connection to an existing town highway shall first obtain a construction permit as provided in this Section and Section 44-148.

(b) Application. A completed highway construction permit application shall be submitted to the plan commission along with a preliminary plan view showing the proposed location of access to an existing public highway, the location and length of the new town highway centerline or a description of the location and design of a proposed new connection, a preliminary lot layout for all lots which will be provided access by the town highway or connection, a description of the type of proposed development on such parcels, the nature and volume of traffic anticipated to use the new highway or connection and any other information requested by the plan commission along with an application fee as established from time to time by the town board.

(c) Commission Review. The plan commission will review the permit application and plan view as submitted by the applicant. The commission may request supplemental information such as traffic studies, wetland delineations, surveys or other information deemed necessary to properly consider the application. After its review, the commission shall forward the application materials and its recommendation to the town board for determination under Section 44-148.


(d) Contract. Prior to installation of any required improvements, the applicant may be required by the town board to enter into a written contract with the town requiring the applicant to furnish and construct said improvements at his sole cost and in accordance with plans and specifications approved by the town board and usual contract conditions, which shall include provision for inspection of construction details by the town engineer or town board, guarantees against defects, insurance requirements, protection against liens, liability indemnification and similar provisions.

Section 5. This Ordinance shall take effect upon publication of this Ordinance or an appropriate notice hereof as provided by law.

Enacted at a meeting of the Town Board this 1 day of December, 2022.


Cindy Boyle, Chairperson

Attest:


Clarence Coble, Clerk

ORDINANCE 2022-01

AN ORDINANCE AMENDING SECTIONS 44-50, 44-51, 44-100 AND 44-146 RELATING TO CONNECTION TO TOWN ROADS.

WHEREAS, pursuant to §82.03, Wis. Stats., the Town Board is charged with responsibility for the care and supervision of all highways under the Town's jurisdiction, including the maintenance thereof; and

WHEREAS, the connection of new public or private roads and driveways to town roads often affect the volume, type and safety of traffic on the town road; and

WHEREAS, the Town Board finds that regulating the connection of such roads or driveways to protect the safety of motorists using town roads and to minimize the increases in maintenance costs caused by increased traffic generated on town roads as a result of such new connections is in the public interest;

WHEREAS, Town ordinances contained in Chapter 44 of the Municipal Code of the Town of Peshtigo, Wisconsin provide for various regulations relating to town roads for the protection of the public health, safety and welfare; and

WHEREAS, the Town Board finds that revisions to certain provisions in that chapter are reasonable and necessary to assure the burden imposed on town taxpayers for road maintenance is properly limited;

NOW, THEREFORE, the Town Board of the Town of Peshtigo does ordain as follows:

Section 1. Section 44-50 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-50 - Requirements.

(a) Application required; fee. No person shall locate, establish or construct any new driveway connecting to a town highway or install or replace any culvert therein without having first obtained a driveway/culvert construction permit approved by the town board. The town clerk shall provide application forms from the town clerk or building inspector who for such permits and shall collect the fee as set forth in the determined by the town board and as provided in the town fee schedule, available in the office of the town clerk, approved by the town board from time to time.

(b) Authorization required before property use change. Prior to the time a change in the use of a property to be served by a driveway changes, the owner and/or his agent shall obtain a construction application permit from the town building inspector and approval from the town before the new use of the property can commence board.

Section 2. Section 44-51 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-51 - Location and other agency approvals.

(a) Location approval. The town building inspector or superintendent of highways board shall approve the location of any driveway which will intersect with any private road or town highway located within the town. The Culverts shall be installed as determined reasonably necessary by the town building inspector or superintendent of highways will determine the need for culverts on all driveways. No more than three driveways shall be permitted along the arc of a cul-de-sac. Easements for driveways shall conform to the requirements of this chapter.

Section 3. Section 44-100 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-100 ~~Location of New highways, roads, streets and highway connections to be approved by town board.~~

If a new parcel is being created by subdivision or certified survey map causing the need for a new private road or town highway, or new connection of a road, street or highway to an existing town road or highway shall be constructed without prior approval by the town board and the issuance of a permit as provided in sec. 44-146. The proposed location of such new highway or road shall be referred to the plan commission for review and approval recommendation prior to consideration by the town board pursuant to section 60-69. In determining whether to approve such new road, highway or connection the town board shall consider the impacts of such approval, including:

1. The potential impacts to traffic flow on the new or existing town highway;
2. The potential impacts to the future maintenance and replacement costs to be incurred by the Town as a result of the volume and type of vehicles to be added to the town highway as a result of the proposed construction or connection;
3. Any public safety concerns that the new construction or connection is expected to generate with respect to motorists, adjacent properties or pedestrians;
4. Alternative means of access to the parcels proposed to be served by the new highway or connection;
5. The economic benefits to the town that are expected to result from any development promoted by the new construction or connection;
6. Any other benefit to the town that may justify the assumption of increased maintenance costs;

7. Any other factors which the town board deems relevant.

Section 4. Section 44-146 of the Municipal Code of the Town of Peshtigo, Wisconsin is amended to read as follows:

Sec. 44-146 - Application.

(a) Required. ~~No Any person shall commence construction of seeking to construct any town highway which is intended to provide public access to more than one landowner or road or street connection to an existing town highway without first obtaining a town highway shall first obtain a construction permit application, a copy of this article, and a copy of a typical highway cross section from the town clerk as provided in this Section and Section 44-148.~~

(b) ~~Submit Application.~~ The A completed highway construction permit application shall be submitted to the plan commission along with a preliminary plan view showing the extent of the development, the point proposed location of access to an existing public highway, the location and length of the new town highway centerline or a description of the location and design of a proposed new connection, and a preliminary lot layout for all lots which will be provided access by the town highway or connection, a description of the type of proposed development on such parcels, the nature and volume of traffic anticipated to use the new highway or connection and any other information requested by the plan commission along with an application fee as established from time to time by the town board.

(c) ~~Commission Review; approval.~~ The plan commission will review the permit application and plan view as prepared submitted by the applicant. The commission may request supplemental information such as traffic studies, wetland delineations, surveys or other information deemed necessary to properly consider the application. After a satisfactory review, the commission shall forward the application materials and its recommendation to the town board for determination under Section 44-148a construction permit shall be provided and completed by the developer/owner and the town superintendent of highways or his designee.

(d) Contract. Prior to installation of any required improvements, the applicant may be required by the town board to enter into a written contract with the town requiring the applicant to furnish and construct said improvements at his sole cost and in accordance with plans and specifications approved by the town board and usual contract conditions, which shall include provision for inspection of construction details by the town engineer or town board, guarantees against defects, insurance requirements, protection against liens, liability indemnification and similar provisions.

Section 5. This Ordinance shall take effect upon publication of this Ordinance or an appropriate notice hereof as provided by law.

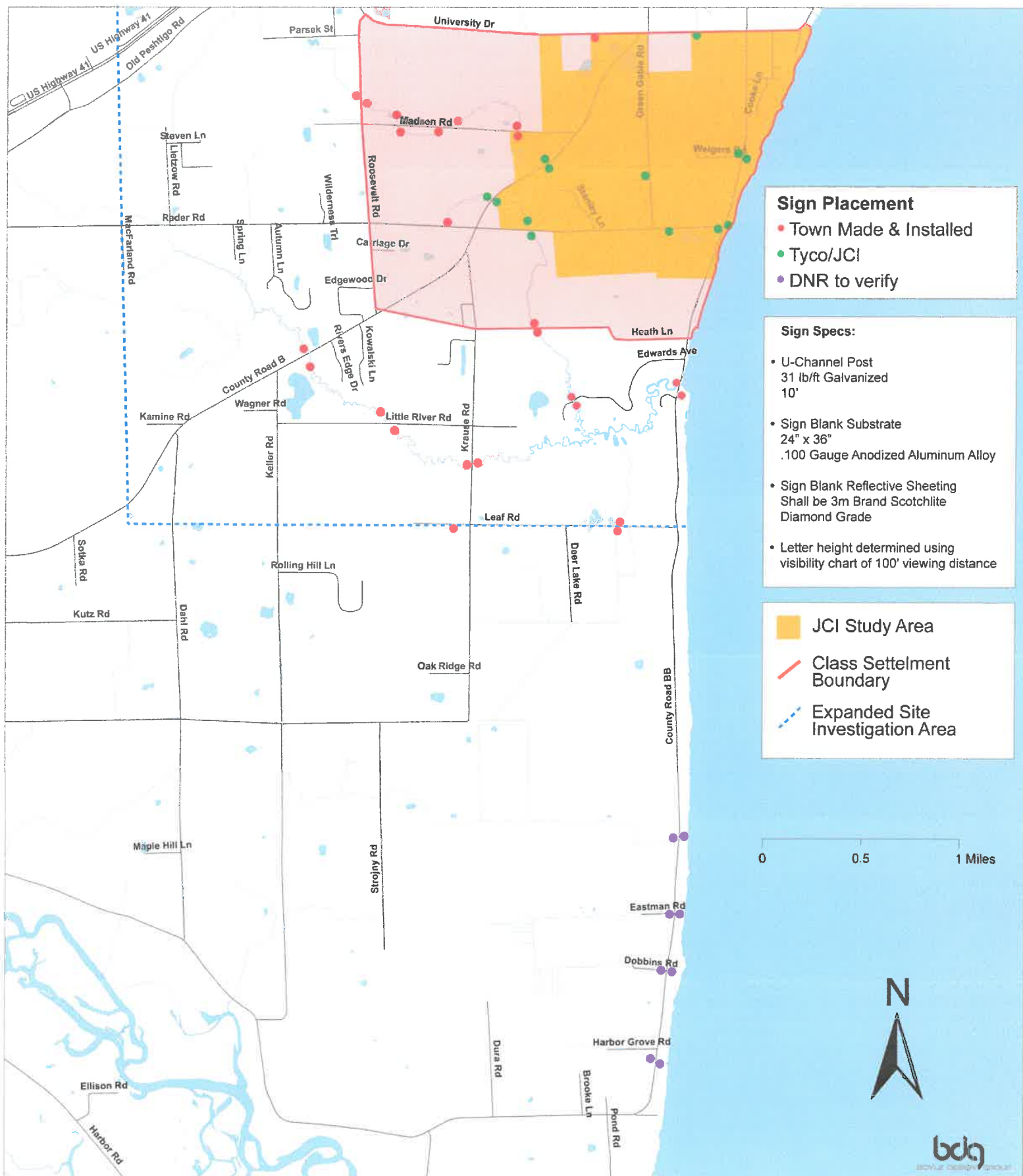
Enacted at a meeting of the Town Board this ____ day of December, 2022.

Formatted: List Paragraph, Indent: Left: 0.5", Hanging: 0.19", Right: 0.5", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Cindy Boyle, Chairperson

Attest:

Clarence Coble, Clerk





FLASH
OF WISCONSIN INC.

139751 Stettin Dr.
Marathon, WI 54448

Invoice

Date	Invoice #
8/26/2022	81996

SIGNS AND TRAFFIC CONTROL PRODUCTS

Bill To
Peshtigo Town Of W2435 Old Peshtigo Rd Marinette, WI 54143-9207

Ship To
Peshtigo Town Of W2435 Old Peshtigo Rd Marinette, WI 54143-9207

	Ship Via	Ship Date	P.O. No.	Terms	Project	
	OUR TRUCK	8/16/2022	Cindy	Net 30		
Item	Description			Invoiced	Rate	Amount
18x24x080	AEG Digital Print w/protective clear overlay			30	31.92	957.60
FREIGHT	PFAS Warning Sign				16.00	16.00
<div>RECEIVED</div> <div>AUG 30 2022</div> <div>TOWN OF PESHTIGO</div> <div>55200 ??</div> <div>unSURE--</div>						
				Subtotal \$973.60		
				Sales Tax (0.0%) \$0.00		
				Total \$973.60		

SALES 1-800-472-7446 TRAFFIC CONTROL 1-715-842-5225
FAX 1-715-842-4489 office@rent-a-flash.com

30

RE: Town of Peshtigo

Sellwood, Alyssa A - DNR <alyssa.sellwood@wisconsin.gov>

Tue 5/9/2023 9:00 AM

To: Town of Peshtigo Chair <topchair@townofpeshtigo.org>

Cc: Town of Peshtigo Clerk <topclerk@townofpeshtigo.org>; Burton, Kyle - DNR <Kyle.Burton@wisconsin.gov>

Good Morning Jennifer -

There is a mix of surface water advisory signs in the community; some placed by JCI/Tyco and some placed by the representatives (at that time) for the Town of Peshtigo. Those placed by JCI/Tyco were done so at the direction of the DNR and the locations are documented in [Aug 2022 Surface Water Sign Update](#). These locations represent areas that are accessible to the public, where testing for JCI/Tyco's investigation found PFAS in surface water and where access was permitted.

The signs posted by the Town representatives look similar to the signs posted by JCI/Tyco because the Town used JCI/Tyco's template as a starting point. The locations where the Town representatives posted sign was done so at their choosing and not at the direction of the DNR. The DNR does not have documentation on where these additional signs were posted.

If you are interested, information leading to JCI/Tyco's current posting of signs is documented in these records.

- [Apr 2022 Surface Water Sign Update](#)
- [Mar 2022 Surface Water Sign Correspondence](#)
- [Dec 2021 Surface Water Sign Update](#)
- [Sept 2021 Surface Water Sign Correspondence](#)

Alyssa Sellwood

Phone: 608-622-8606

Alyssa.Sellwood@wisconsin.gov

From: Town of Peshtigo Chair <topchair@townofpeshtigo.org>

Sent: Monday, May 8, 2023 4:44 PM

To: Sellwood, Alyssa A - DNR <alyssa.sellwood@wisconsin.gov>

Cc: Town of Peshtigo Clerk <topclerk@townofpeshtigo.org>; Burton, Kyle - DNR <Kyle.Burton@wisconsin.gov>

Subject: Re: Town of Peshtigo

CAUTION: This email originated from outside the organization.

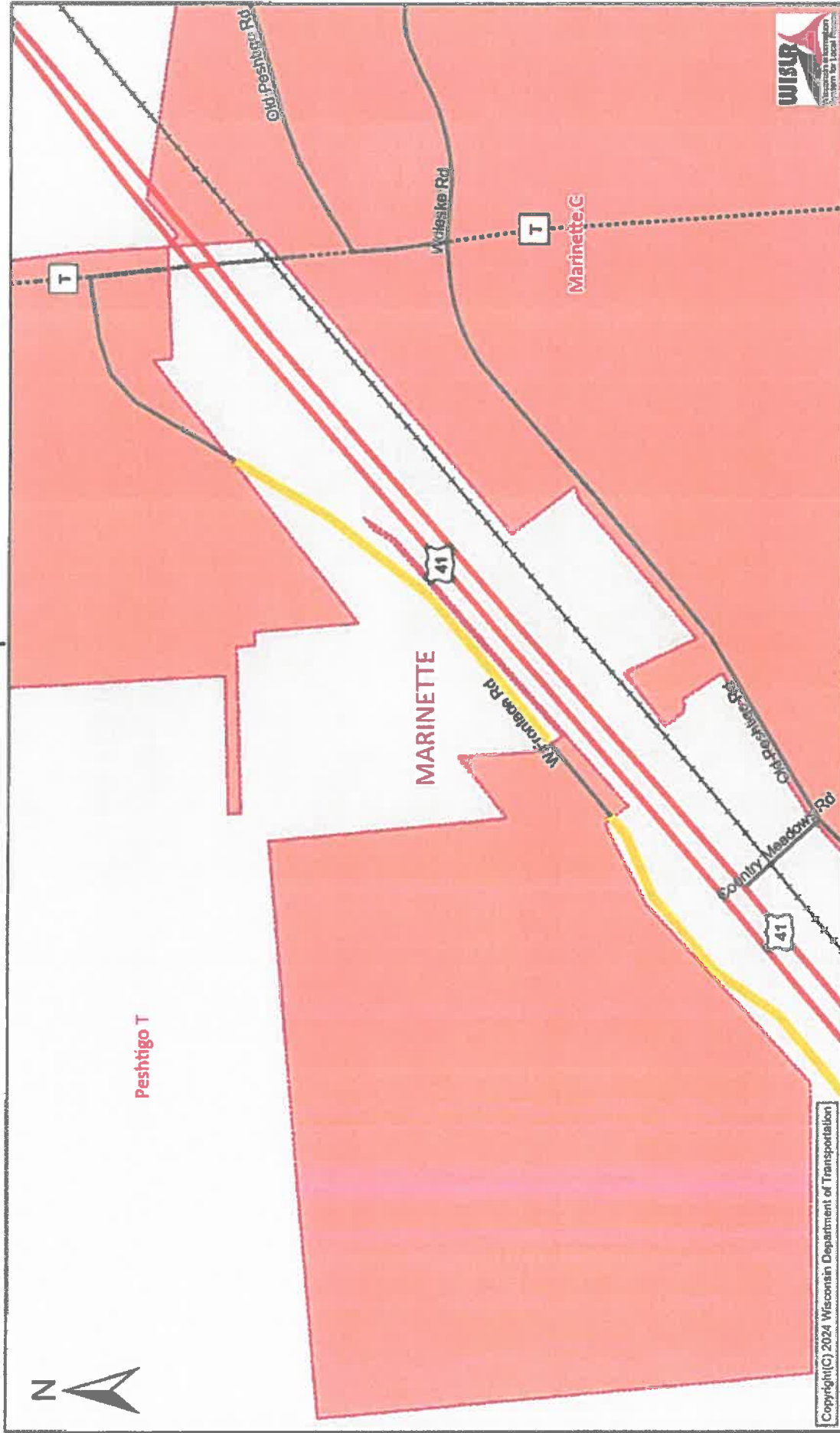
Do not click links or open attachments unless you recognize the sender and know the content is safe

I would like to inquire about the PFAS signage throughout the Town. There are PFAS warning signs within the PWSA as well as the ESIA that were placed I believe fall 2022. Could you please provide a little background information? Was this signage placed at the recommendation or requirement of DNR? I have had residents complain about the signs being adjacent to their property with requests to have them removed and I'm not certain if that is a Town action or if there was more DNR involvement. Any information you can provide would be greatly appreciated.

Jennifer

32nd

WISLR Map

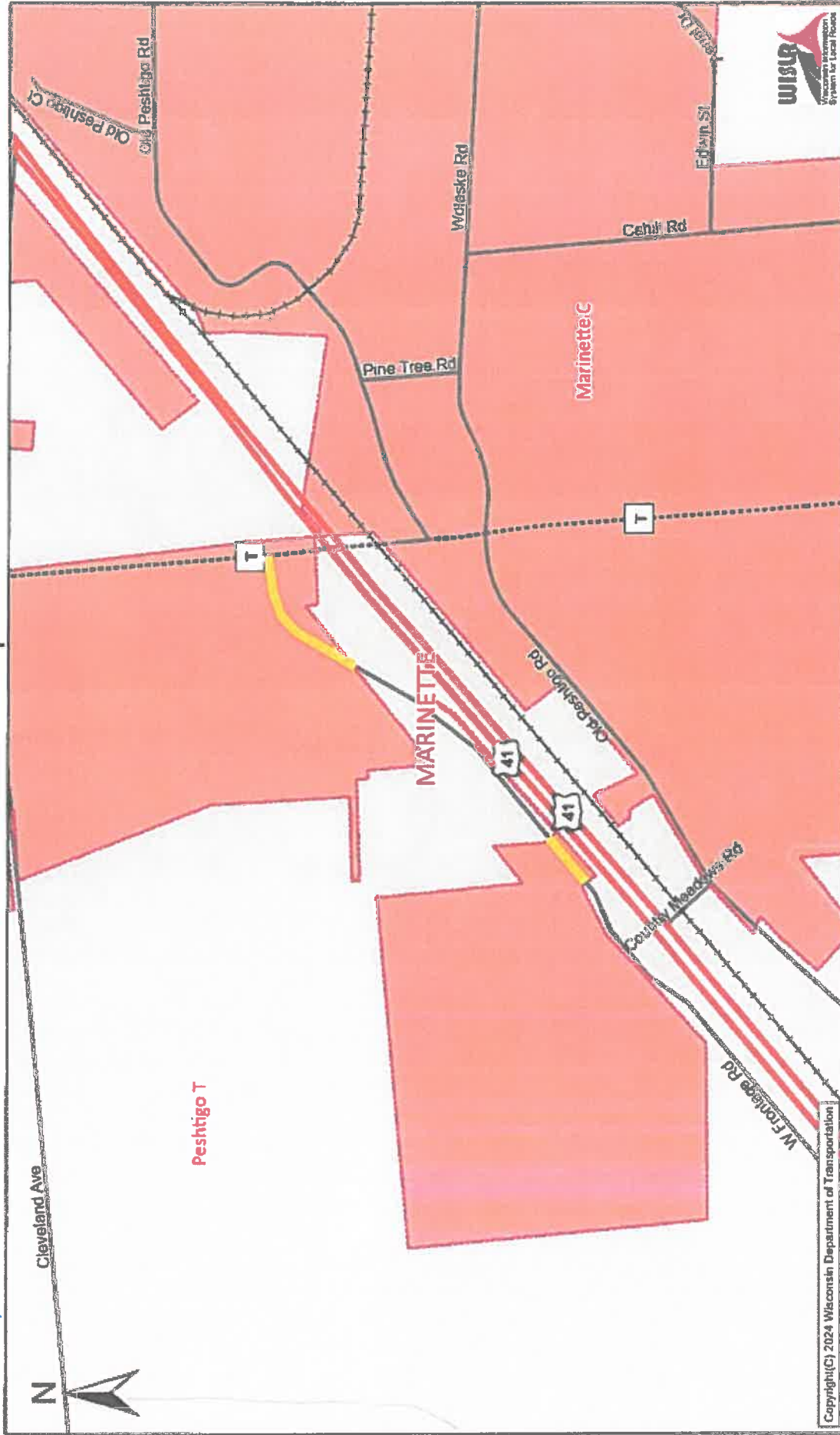


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- Copyright(C) 2024 Wisconsin Department of Transportation**
- Scale:** 0 0.0225 0.045 0.0675 0.09 mi / 0 0.0375 0.075 0.15 km
- Legend:**
- Railroads**
 - State Trunk Network**
 - Interstate Highway
 - US Highway
 - USH Connecting Highway
 - State Trunk Highways
 - Local Roads**
 - County Roads
 - County Trunk Hwy
 - County Forest Roads
 - Other County Roads
 - Municipal/Local Roads
 - Ineligible Roads
 - Other Features:** Weigh Station, On-Off Ramp, Connector, Frontage Road, Wayside, Rest Area
 - Cities/Villages/Towns**
 - City
 - Village
 - Town
 - Counties

City

WISLR Map



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- | | | | | |
|---|--|--|---|--|
| <ul style="list-style-type: none"> State Trunk Network Interstate Highway US Highway USH Connecting Highway State Trunk Highways | <ul style="list-style-type: none"> Railroads On-Off Ramp Connector Frontage Road Wayside Rest Area | <ul style="list-style-type: none"> STH Connecting Highways County Roads County Trunk Hwy County Forest Roads Other County Roads | <ul style="list-style-type: none"> Local Roads Municipal/Local Roads Ineligible Roads Rivers Lakes | <ul style="list-style-type: none"> Cities/Villages/Towns City Village Town Counties |
|---|--|--|---|--|

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between Town of Peshtigo, a municipal corporation

(Grantor, "whether one or more),
and City of Marinette, a municipal corporation

(Grantee, "whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in MARINETTE County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Part of the NE 1/4 of the SE 1/4 and the SE 1/4 of the SE 1/4 and the SW 1/4 of the SE 1/4 of Section 11, T30N, R23E, City of Marinette, Marinette County, Wisconsin.

Commencing at the East 1/4 corner of said Section; thence S 03° 12' 59" E along Section line, a distance of 1008.20 feet; thence S 81° 59' 55" W, a distance of 33.01 feet to a point on the North line of West Frontage Road and the POINT OF BEGINNING; thence continuing S 81° 59' 55" W along the Northerly line of West Frontage Road, a distance of 259.01 feet; thence S 31° 11' 39" W along said line, a distance of 645.66 feet; thence S 40° 59' 26" W along said line, a distance of 356.36 feet; thence S 51° 49' 39" W along said line, a distance of 150.00 feet; thence S 55° 49' 54" W along said line, a distance of 100.25 feet; thence S 51° 49' 39" W along said line, a distance of 300.00 feet; thence S 63° 08' 15" W along said line, a distance of 203.96 feet; thence S 51° 49' 39" W along said line, a distance of 108.49 feet to the centerline of Country Meadow Road; thence S 37° 18' 39" E along said line, a distance of 106.88 feet to the Northerly line of US Highway 41; thence N 51° 50' 01" E along said line, a distance of 1123.24 feet; thence N 47° 19' 42" W along said line, a distance of 10.13 feet to a point on the Southerly line of West Frontage Road; thence N 33° 28' 45" E along said line, a distance of 55.49 feet; thence N 33° 29' 01" E along said line, a distance of 416.45 feet; thence N 33° 28' 41" E along said line, a distance of 105.38 feet; thence N 46° 43' 27" E along said line, a distance of 143.58 feet; thence N 70° 14' 43" E along said line, a distance of 156.00 feet; thence S 48° 36' 01" E along said line, a distance of 33.64 feet to a point on the West line of Roosevelt Road; thence N 03° 10' 48" W along said line, a distance of 124.78 feet to the POINT OF BEGINNING.

Dated _____.

_____(SEAL)_____(SEAL)
* Jennifer Friday, Chairperson *

_____(SEAL)_____(SEAL)
* _____ *

AUTHENTICATION

Signature(s) _____

authenticated on _____

* _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, _____
authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

Attorney Robert R. Gagan

Law Firm of Conway, Olejniczak & Jerry, S.C.

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY)

Personally came before me on _____,
the above-named Jennifer Friday

to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

* _____
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.
QUIT CLAIM DEED © 2003 STATE BAR OF WISCONSIN FORM NO. 3-2003

* Type name below signatures.

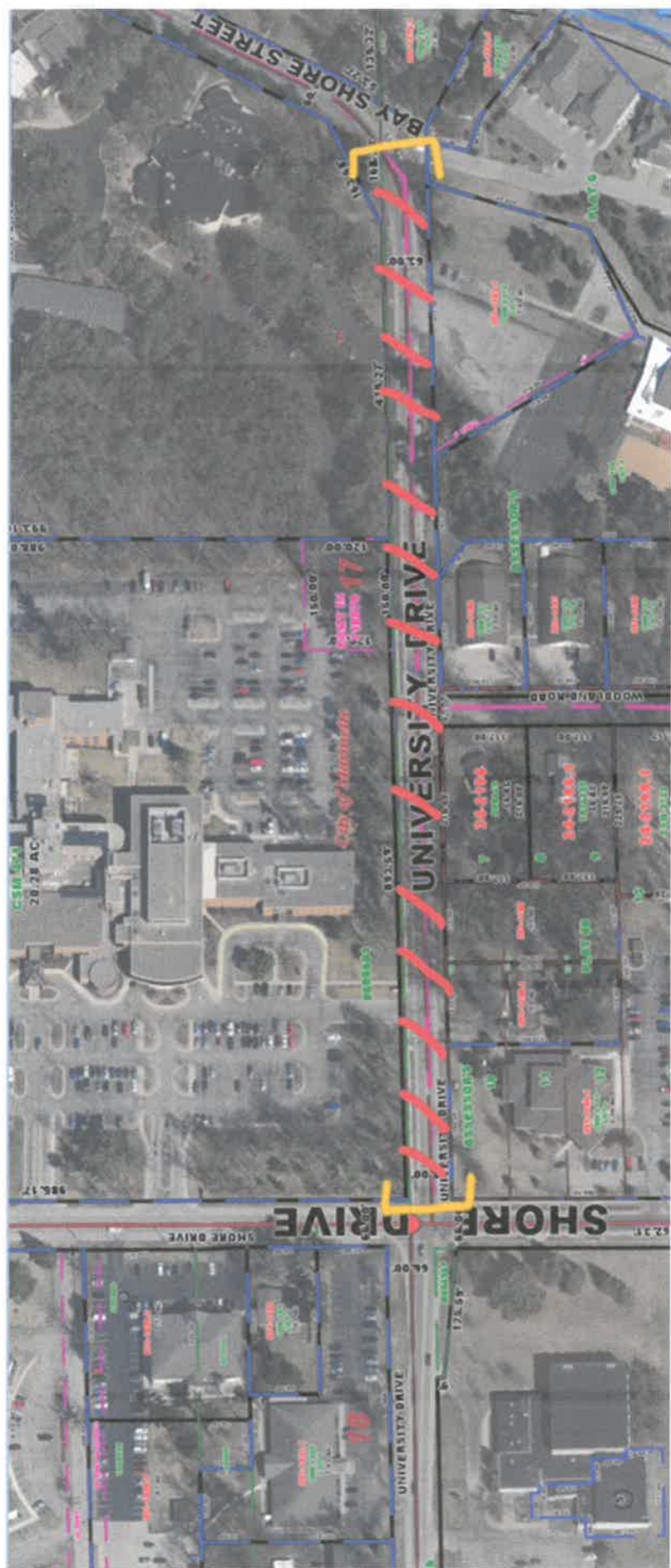
Recording Area

Name and Return Address

Attorney Robert R. Gagan
Law Firm of Conway, Olejniczak & Jerry, S.C.
PO Box 23200
Green Bay, WI 54305

Parcel Identification Number (PIN)

This _____ is not _____ homestead property.
(is) (is not)



Resolution No. 572-23

**AUTHORIZING JURISDICTIONAL TRANSFER OF EASTERN MOST 1,498 FEET
OF COUNTY TRUNK HIGHWAY BB (UNIVERSITY DRIVE) TO CITY OF
MARINETTE**

WHEREAS, the Marinette County Highway Department has determined that the public interest is best served by transferring jurisdiction and maintenance of a portion of CTH BB also known as University Ave beginning at Shore Drive to Bay Shore Street, a distance of 1,498 feet, all located in the City of Marinette, and

WHEREAS, 83.025, Wisconsin Statutes, allows changes to be made in the county trunk system; and

WHEREAS, 83.025, Wisconsin Statutes enables Marinette County and the City of Marinette to enter into a jurisdictional transfer, thereby facilitating changes in the highway and municipal road systems, and

WHEREAS, the City of Marinette shall pass a resolution accepting jurisdiction and the maintenance of the aforementioned roadway segment; and

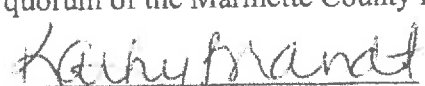
WHEREAS, the Wisconsin Department of Transportation shall upon approval of this jurisdictional transfer by the parties record the jurisdictional transfer in the state records.

NOW, THEREFORE, BE IT RESOLVED by the Marinette County Board of Supervisors to approve the jurisdictional transfer to the City of Marinette, upon passage of a resolution, that part of University Drive (as presently laid out), also known as CTH "BB", lying along the north line of Government Lot Three (3) and bounded on the west by Shore Drive and on the east by Bay Shore Street all located in Section Seventeen (17), Township Thirty (30) North, Range Twenty-four (24) East and situate in Marinette County, Wisconsin, a distance of 1,498 linear feet, and

BE IT FURTHER RESOLVED by the Marinette County Board of Supervisors to approve the removal of this segment of roadway from the County Highway System upon acceptance by the City of Marinette and authorize the County Highway Commissioner to notify the Wisconsin Department of Transportation of this jurisdictional transfer, and if necessary, record a document in the Marinette County Register of Deeds related to this jurisdictional transfer

Approved this 25th day of July 2023 by a majority of a quorum of the Marinette County Board of Supervisors.


John Guarisco, Chair


Kathy Brandt, County Clerk

Submitted by: Infrastructure Committee July 12, 2023

Marinette County Finance Department

Fiscal Impact Statement

Number 572-23

Ordinance ☐

Resolution ☒

AUTHORIZING JURISDICTIONAL TRANSFER OF EASTERN MOST
1,498 FEET OF COUNTY TRUNK HIGHWAY BB (UNIVERSITY DRIVE)
TO CITY OF MARINETTE

Fiscal Impact Statement:

*Savings to the County Road and Bridges Fund cannot be determined at this time.
The County budgets routine maintenance and winter maintenance for all County
roads and annual expenditures are dependent on repairs required due to road usage
and weather conditions.*

June 30, 2023

Laura Mans

Laura Mans
Finance Director

Date

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between Town of Peshtigo, a municipal corporation

_____ ("Grantor," whether one or more),

and City of Marinette, a municipal corporation

_____ ("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in MARINETTE County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Any and all interest in and to the following described property:

Part of Government Lots 2 and 3 of Section 17, T30N, R24E, City of Marinette, Marinette County, Wisconsin

Commencing at the West ¼ corner of said Section; thence N 88° 14' 59" E along ¼ line, a distance of 33.01 feet to the East line of Shore Drive; thence N 00° 10' 48" W along said line, a distance of 5.00 feet to a point on the North line of University Drive and the POINT OF BEGINNING; thence N 88° 14' 59" E along said line, a distance of 893.58 feet; thence S 00° 05' 27" W along the Easterly line of University Drive, a distance of 5.00 feet to the North line of University Drive; thence N 88° 22' 38" E along said line, a distance of 419.27 feet to the Northwesterly line of University Drive; thence N 62° 50' 24" E along said line, a distance of 163.68 feet; thence S 17° 51' 11" E, a distance of 73.49 feet to the Southeasterly line of University Drive; thence S 26° 16' 27" W along said line, a distance of 71.38 feet to the Southerly line of University Drive; thence S 88° 22' 31" W along said line, a distance of 446.35 feet; thence S 88° 41' 25" W along said line, a distance of 163.87 feet; thence S 88° 13' 35" W along said line, a distance of 147.62 feet; thence S 88° 40' 57" W along said line, a distance of 481.43 feet; thence S 88° 26' 05" W along said line, a distance of 209.58 feet to a point on the East line of Shore Drive; thence N 00° 26' 57" W along said line, a distance of 57.84 feet; thence N 00° 10' 48" W along said line, a distance of 5.00 feet to the POINT OF BEGINNING; said described tract containing 2.30 acres (100,240.23 square feet), more or less.

Recording Area

Name and Return Address

Attorney Robert R. Gagan
Law Firm of Conway, Olejniczak & Jerry, S.C.
PO Box 23200
Green Bay, WI 54305

Parcel Identification Number (PIN)

This is not homestead property.
(is) (is not)

Dated _____

_____(SEAL)_____(SEAL)

* Jennifer Friday, Chairperson

_____(SEAL)_____(SEAL)

*

AUTHENTICATION

Signature(s) _____

authenticated on _____

*

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not,

authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

Attorney Robert R. Gagan

Law Firm of Conway, Olejniczak & Jerry, S.C.

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____,
the above-named Jennifer Friday

to me known to be the person(s) who executed the foregoing
instrument and acknowledged the same.

*

Notary Public, State of Wisconsin

My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

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FORM NO. 3-2003

* Type name below signatures.

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